Move-out cleaning checklist
for key handoff

Start with your property manager's move-out instructions. When the last boxes are out, walk each room and mark the tasks that apply.

Kitchen

- ☐ Empty the fridge and freezer, including door shelves.
- ☐ Wipe the counters, sink, cabinet fronts and appliance exteriors.
- ☐ Confirm who will clean the oven, fridge and cabinet interiors.

Bathrooms

- ☐ Clear the vanity, medicine cabinet and shower ledges.
- ☐ Clean the sink, mirror, toilet, tub or shower.
- ☐ Check behind the door, empty the bin and mop the floor.

Bedrooms & closets

- ☐ Empty closet shelves, upper rails and drawers.
- ☐ Dust accessible ledges and wipe door handles.
- ☐ Vacuum or sweep where beds and dressers stood.

Living areas & halls

- ☐ Check built-ins and window ledges for belongings.
- ☐ Wipe baseboards and reachable surfaces.
- ☐ Clean floors after the last boxes are out.

Laundry & storage

- ☐ Check the washer drum, dryer and laundry shelves.
- ☐ Remove boxes and belongings from assigned storage.
- ☐ List anything left behind and confirm who will collect it.

Entry & key return

- ☐ Sweep the entry and check the patio or balcony if applicable.
- ☐ Gather assigned keys, mailbox keys, fobs and remotes.
- ☐ Confirm the return location and time with the property manager.

Handoff notes

Owner or property manager's instructions

Items still in the home and who will collect them

Key return date and time _____

Cleaning questions? Call (949) 997-1787.

Review the Irvine move-out cleaning scope online.

Art's Cleaning Services on Google Maps